



**Servant Leadership Summer Internship Placement Site
Job Description Information Sheet
Summer 2024**

Organization Name: Georgia Harm Reduction Coalition

Address:

1231 Joseph E Boone blvd, Atlanta 30314

Phone:

678-360-1621

Web site:

<https://georgharmreduction.org/>

Internship Supervisor:

Mahlet Solomon

Supervisor's contact information including e-mail:

mahlets@ghrc-ga.org

Organization's Mission Statement:

The Georgia Harm Reduction Coalition, Inc. (GHRC) is a statewide wellness organization committed to promoting health and dignity by reducing the impact of HIV/AIDS, Hepatitis C, STI, and Substance Use within vulnerable communities.

Summary of organization's primary programs and services:

Intern's title:

Development assistant

Number of interns requested:

1



(404)-817-9994



1231 Joseph E. Boone Blvd.
Atlanta, GA 30314
Bennett Center



georgharmreduction.org



Internship project/job description (Please detail degree to which position is in-person, virtual, or hybrid.):

This position will be a virtual position where we will have the intern create programs and do research work to promote GHRC to relevant partners with the focus of raising funds and awareness. We will have the intern create and plan communication to promote

Qualifications:

Ability to research, compile, assimilate, proofread, and edit correspondence, documents and reports for communication and community engagement departments. Draft correspondence and stewardship materials for the department.

Other requirements, if any, for this position (security check, drug screen, immunizations, etc.)?:

None

Will the internship require that the student have a car?

Yes

Is the placement site accessible by public transit or other transportation options?

Yes

