

**Servant Leadership Summer Internship Placement Site
Job Description Information Sheet
Summer 2010**

Organization Name: Atlanta Regional Commission

Address: 40 Courtland St. NE, Atlanta, Georgia 30303

Mailing Address (if different):

Phone: (404)463-3329

Fax: 404-463-3205

Internship Supervisor: Carolyn White, Community Outreach Manager

Web site: www.atlantaregional.com

Supervisor's contact information including e-mail.

Telephone: 404-463-3329 and E-mail:cwhite@atlantaregional.com

Organization's Mission Statement:

The Atlanta Regional Commission (ARC) is the regional planning and intergovernmental coordination agency for the 10-county area including Cherokee, Clayton, Cobb, DeKalb, Douglas, Fayette, Fulton, Gwinnett, Henry and Rockdale counties, as well as the City of Atlanta. For 60 years, ARC and its predecessor agencies have helped to focus the region's leadership, attention and resources on key issues of regional consequence. This is accomplished through professional planning initiatives and the provision of objective information. In addition, it is made possible through the involvement of the community in collaborative partnerships that encourage healthy economic growth compatible with the environment, improve the region's quality of life and provide opportunities for leadership development.

Summary of organization's primary programs and services:

ARC Planning Focus Areas Include:

- Land Use
- Economic and Workforce Development
- Leadership Development
- Data Services
- Transportation
- Transportation Demand Management
- Environment/Water Supply & Quality
- Local Governmental Services
- Aging Services
- Community Services
- Communications and Outreach

Within this framework, ARC's major programs and services include: Atlanta Fifty Forward, Atlanta Regional Housing Initiative, Community Choices Program, Community Planning Academy, CREATE Community Awards, Developments of Excellence Awards, Global Atlanta Works, Green Communities Program, Lifelong Communities Initiative; Livable Centers Initiative, Local Government Training Institute, Plan 2040, Regional Leadership Institute, Regional Transportation Plan, Regional Development Plan and Water Conservation.

Intern's title: Community Outreach Intern

Internship project/job description: The Community Outreach Intern will organize and implement the "Community Voices" initiative, a component of community outreach for PLAN 2040. The intent of "Community Voices" is to help leverage and support the development of equitable planning and development to communities throughout metro Atlanta. PLAN 2040 is the Atlanta region's long-range plan for land development and transportation needs. This plan will guide growth for metro Atlanta through the year 2040, addressing not only land use and transportation issues but environmental, economic, housing and human services challenges.

The Community Outreach Intern will expand the "Community Voices" initiative introduced during the PLAN 2040 Equitable Planning Workshop which focused on regional equity and sustainability in February 2010. The intern will interview, digitally record and organize personal stories collected from individuals and groups traditionally underrepresented in the planning process. Opportunities will be provided for presentations and the "Community Voices" will be placed on ARC's website.

Based on interest and time, the intern may be involved in the organization and implementation in a social equity community dialogue on PLAN 2040. The purpose of this dialogue is to help low-income and minority communities better understand and more effectively address a wide range of regional issues and for ARC to make sound decisions when addressing social equity concerns relating to land use and transportation issues. The summer dialogue will be held in cooperation with community organizations, local governments and the Atlanta Regional Civic League.

Note: Over 60 representatives presented in ARC's Equitable Planning Workshop, convened in partnership with the Emory University Office of University-Community Partnerships, Equity Atlanta, Georgia STAND-UP, the Latin American Association and the Women's Refugee Center. Selected workshop participants will be among the personal stories collected and involved in the social equity community dialogue.

Qualifications:

- Strong written and verbal communication skills
- Strong organizational skills
- Interest in social equity and regional planning

Other requirements for position (security check, drug screen, immunizations)

Will the internship require that the student have a car? No.

Is placement site accessible by public transit or other transportation options?
Yes. Multiple MARTA rails stations and MARTA bus services are nearby.