

Servant Leadership Summer Internship Placement Site-Job Description Information Sheet

Organization Name: Mercy Housing/Mercy Services Corporation

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Internship Supervisor/Contact: Tiffany Hollin-Wright, Resident Services Manager

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Organization's Mission Statement: Mercy Housing/Mercy Services Corporation is a national not-for-profit organization dedicated to creating and strengthening healthy communities. By developing, financing and operating affordable, program-enriched housing for families, seniors and people with special needs who lack the economic resources to access quality, safe housing opportunities.

Summary of organization's primary programs and services: Mercy Housing/Mercy Services Corporation manages affordable housing for families, seniors, formerly homeless populations, people with HIV/AIDS and individuals with chronic mental illnesses and physical impairments. With the help of public and private funding, Mercy Housing/Mercy Services Corporation builds or rehabilitates housing according to community needs. The types of housing we develop include multi-unit rental apartments and single family homes, single room occupancy apartments for formerly homeless adults, handicap-accessible units for individuals with physical impairments and self-help housing programs for families ready for homeownership.

Mercy Housing/Mercy Services Corporation helps change the lives of individuals and families who are economically poor through our blended Property Management and Community and Resident Initiatives (CRI) (also referred to as Resident Services) approach to managing property.

An integral part of Mercy Housing/Mercy Services Corporation mission, CRI provides residents opportunities and tools to stabilize their lives, find economic self-sufficiency, and become active participants in their communities.

Typical CRI programs include after-school homework clubs, budget planning, job interview techniques, career development, English as a Second Language classes, health and fitness, computer skills development, parent support groups, art classes, mentoring programs, Resident and Youth Councils, and homeownership education.

The desired outcomes of these programs include permanent employment in a chosen career field, increased personal and disposable income, contributing to the economic and social health of a local community, improved school performance and maximizing independent living potential.

Summer Initiative Description: This is a youth development initiative, 5 weeks duration, that targets youth ages 13 to 15 years old for community engagement, life skills development, and leadership development. These youth are likely not working during the summer months and potentially not targeted by 2010 summer programming initiatives in East Lake. Youth will likely meet with the intern 2 to 3 partial days during each of the 5 weeks. Community and parent volunteers may be available to support the 5 week initiative.

Intern's title: CRI Youth and Family Outreach Intern

Internship project/job description: The Youth and Family Outreach Intern will work with CREW Teens of Drew Charter School and other youth development groups in the East Lake Community on a 5 week initiative to 1) explore services available to youth ages 13 to 15 years old, 2) address service gaps to 13 to 15 year old youth, and 3) coordinate initiatives to develop leadership skills amongst youth ages 13 to 15 year olds to provide input on program design and organize other youth to increase youth engagement in their community. The Youth and Family Outreach Intern will work to accomplish the following objectives.

Objective One: To engage and mentor 5 to 10 core Villages of East Lake residents ages 13 to 15 who will potentially form a Youth Advisory Council; the intern will work with the 5 to 10 core youth around leadership development

Objective Two: To assess community resources available to this age group and youth development community organizations in and outside of East Lake; the intern will work with these resources and groups to co-plan and co-host two to four youth programming activities and two to four youth social events as collaborative youth leadership, life skills development, and/or engagement activities during the summer.

Objective Three: To develop youth job skills and life skills through presentations, learning field trips, and service learning activities related to MMI enhanced stability program components/outreach; youth participants may be provided a small stipend upon completion of the 5 week initiative.

Objective Four: To seek input of the 5 to 10 participants in the core group to develop a CRI monthly outreach plan through out the following year in order to determine

and ensure 100% of youth are accessing life skills, career building services and community resources, and

Objective Five: To serve as a liaison to East Lake summer camps serving this age group by reaching out to youth in the community, providing referrals for enrollment in summer programming and year round services targeting this age group

Experience:

Prior event planning experience is not required but is a plus, but experience in the following is essential to job function.

- Email
- Internet Searches
- Microsoft Office Word, Excel, and Publisher

Qualifications: Interest in and some understanding youth development; ability to work with diverse individuals, incomes and backgrounds; ability to research and analyze data and apply to youth leadership and life skills development, and outreach to encourage youth engagement in community building efforts.

Preferred work days/hours: Week days 8:30am – 5:30pm, some evenings and weekends may be necessary.

Will the internship require that the student have a car? Yes

Is placement site accessible by public transit or other transportation options? Yes