Servant Leadership Summer Internship Placement Site
Job Description
Summer 2012

Organization Name: Atlanta Music Project

Address:
1280 Peachtree Street NE,
Suite 4074
Atlanta, GA 30309

Phone: 678.235.4267

Web site: www.atlantamusicproject.org

Internship Supervisor:
Dantes Rameau, Executive Director
dantes@atlantamusicproject.org
203.887.5108

Organization’s Mission Statement:
To inspire social change by providing Atlanta’s underserved youth the opportunity to learn and perform music in youth orchestras and choirs.

Summary of organization’s primary programs and services:
The Atlanta Music Project is a 5-day-a-week, after-school, youth orchestra and choir program serving students from Atlanta’s disadvantaged neighborhoods. Our classes take place at two City of Atlanta Recreation Centers (one in the Edgewood neighborhood and the other in the Perkerson neighborhood) during after-school hours and in the summer during the daytime. Our 100 participants, aged 6 through 14, take instrumental group lessons, musicianship, orchestra, choir and African drum and dance. The Atlanta Music Project provides: high quality instruction from some of the top freelancing musicians in the city, instruments, classes and numerous performance opportunities all free of charge to its participants.
Intern’s title:
Atlanta Music Project Intern

Number of interns requested by this organization?
One

Internship project/job description:
The intern’s duties may include (but are not limited to):
Assisting Teaching Artists with their classes (group/one-on-one teaching)
Some performance, if intern has instrumental performance capabilities
Assisting with site management and student management
Assisting with the development and set-up of concert opportunities
Administrative work including inventory of instruments and class materials, preparation of sheet music for classes and concerts, stage set-up for rehearsals and concerts
Coordinating AMP Music Mentor schedule and updating their files
Assisting with PR, social media and website maintenance
Assisting with development, or organization and execution of a volunteer and/or fundraising event
Other administrative duties as required

Qualifications:
A desire to make a significant impact on the lives of at-risk youth
Passion for music, the arts and social justice.
Some knowledge of and experience working in communities of poverty
Advance proficiency on an orchestral instrument ideal, but not necessary
Some knowledge of the workings of an orchestra, band and choir
Proficiency with Word, Excel and Powerpoint a must
Strong leadership skills, creative thinker, hard-worker, team-player, punctual
Experience working with youth, especially at-risk youth
Experience with social media (Facebook, Twitter etc), a plus
Car and driver’s license is a must
Other Requirements:
Background check required for students 17 and older

Will the internship require that the student have a car?
Yes

Is placement site accessible by public transit or other transportation options?
No