Organization Name: Captain Planet Foundation

Address: 133 Luckie Street, 2nd Floor, Atlanta, GA 30303

Phone: 404-522-4110; 404-522-4270; 678-485-1005
Fax: 404-522-4204
Web site: www/captainplanetfoundation.org

Internship Supervisor:
Karan Wood, Director of Leadership Center and Education

Supervisor’s contact information including e-mail.
karan@captainplanetfdn.org
Cell: 678-485-1005

Organization’s Mission Statement:
The mission of the Captain Planet Foundation is to give the next generation of environmental stewards an active understanding and love for the natural world in which they live.

Summary of organization’s primary programs and services:
http://captainplanetfoundation.org/leadership-center/

Intern’s title: CPF Leadership Center Intern

Number of interns requested by this organization? 1 or 2
Internship project/job description:

1) Intern will provide logistical support for the Leadership Center, e.g.
   a. Scheduling, preparation for and assistance at professional development workshops for teachers, focus groups, conference presentations, reviewing/writing groups, etc.
   b. Organization of training materials and ordering of replacement supplies;
   c. Monitoring of and support to ongoing projects i.e. SAGES: Science for All Georgians through Environmental Stewardship;
   d. Tracking progress toward project goals;

2) Special project to be mutually agreed upon; must further the goals of the CPF Leadership Center and be based on original research and novel approach to an environmental education issue, such as...
   a. Research and development of a new “grant in a box”;
   b. Field testing of science education activities incorporating technology such as microcontrollers and environmental sensors, spectrophotometers, etc;
   c. Development of content for web site regarding best practices in environmental education;
   d. Creation of videos and hands-on supply kits for distance learning model of professional development;
   e. Social media and newsletter content;
   f. Development of digital badges aligned to science ed standards;
   g. Design of an environmental stewardship project for each K-12 grade level related to endangered species;

3) Support to Executive Director, Development Coordinator, Project Learning Garden Manager, or Grants Manager, as requested

4) Other duties, as assigned.

Qualifications:

i) Excellent communication skills including written and oral
ii) Attention to detail, precision, and accuracy
iii) Ability to follow through on projects with minimal supervision

Preferred (any of the following):
  i) Video production skills and experience;
  ii) Coding; microcontroller programming (arduino, Raspberry Pi, etc)
  iii) App development
Are there other requirements for this position (security check, drug screen, immunizations, etc.)? If yes, please note them here:
Required: Writing sample

Optional: video sample, sample of app previously developed, or description of microcontroller programming experience; ability to sing Captain Planet theme song (j/k)

Will the internship require that the student have a car?
No

Is placement site accessible by public transit or other transportation options?
Yes