

**Servant Leadership Summer Internship Placement Site  
Job Description Information Sheet  
Summer 2018**

**Organization Name: Urban Health Initiative**

Address:

Emory Univ. School of Medicine

49 Jesse Hill Jr. Dr., #276

Atlanta, GA 30303

Phone: 678.472.5858

Fax: 404.778.1508

Web site: <http://urbanhealthinitiative.emory.edu>

Internship Supervisor:

Supervisor's contact information including e-mail.

Carolyn Aidman, PhD [caidman@emory.edu](mailto:caidman@emory.edu)

Organization's Mission Statement:

UHI provides health disparities education and advocacy, builds collaborative partnerships and develops best practice models with underserved communities and those who work with them in Metropolitan Atlanta to advance equity in health and well-being.

Summary of organization's primary programs and services:

Our work is first and foremost responsive to community challenges and strengths, and we pursue projects, programs, and partnerships on an ongoing basis. Recognizing the significance of the social determinants of health for impacting wellbeing and working

through all levels of a socio-ecological model, the work of UHI is inherently diverse, interdisciplinary, and collaborative.

UHI's strategy for achieving its mission is based on the National Institutes of Health Center of Excellence model and includes four key overlapping areas of focus: community programs, community engaged learning, training of health professionals, and research. Check out our work for more details on our projects within these areas.

Urban health issues with which UHI has engaged thus far and continue to drive our efforts are as follows: food access and security, transportation, access to health and wellness screenings and resources, obesity, pre-term birth, smoking prevention.

Summary of organization's primary programs and services:

- Community Teaching Gardens
- HEALing Community Center
- Walk with A Doc
- Transportation Ministry: Community Supplemental Transportation Initiative
- Food as Medicine
- Nutrition Prescription
- Georgia Food Oasis
- Rolling Bends Residents Council
- Grady Emergency Department Dental Diversion Project
- Telemedicine
- Food Insecurity Screening
- Rolling Suitcase Drive
- Tobacco Use Prevention
- Pregnant Teen Support Program
- Medicine and Society Lecture Series
- Social Medicine Elective

- Advocacy Training
- Emory Social Transformation and Training (E-STAT)

Intern's title: Volunteer and Operations Manager

Number of interns requested: 1

**Internship project/job description:**

Coordinate UHI student volunteer work, including recruiting and on-boarding new volunteers, maintaining statistics on our volunteers, supervising student work.

Developing or securing web content.

Building the library of courses from our faculty for student members. Building library of testimonies of value of working with UHI from students.

Supporting the development of the Safety Manual and rolling it out to students, faculty, and staff at Emory.

Acting as or supervising student leader of the Rolling Suitcase Drive for homeless women and children.

**Qualifications:** Strong interest in volunteer management, recruitment, on-boarding volunteers from undergraduate college, Rollins School of Public Health, School of Nursing, School of Medicine, etc., for successful program management experience. Ability to generate or stimulate development of web material and commitment to make regular updates. Ability to generate videos for training purposes.

Are there other requirements for this position (security check, drug screen, immunizations, etc.)? If yes, please note them here:

Will the internship require that the student have a car? No, as long as the intern commits to come to the Grady campus on a regular basis. Can use the Cliff Shuttle.

Is placement site accessible by public transit or other transportation options?

Yes, Cliff Shuttle and MARTA.