

Servant Leadership Summer Internship Placement Site Job Description Information Sheet Summer 2019

Organization Name: Wholesome Wave Georgia

Address: (moving to East Point, Georgia in April 2019; new address will be 777 Cleveland Avenue, Suite 400, Atlanta, GA 30315)

Phone: 404.551.5996

Web site: www.wholesomewavegeorgia.org

Internship Supervisor: Alysa Moore, Program Manager

Supervisor's contact information including e-mail: Alysa@wholesomewavegeorgia.org;
Tel: (470) 729-0952

Organization's Mission Statement: Wholesome Wave Georgia (WWG) believes that all Georgians should have access to good, wholesome and locally-grown food. Founded in 2009, WWG's mission is to strengthen local food communities by empowering networks of farmers to facilitate access to and awareness of healthy food choices.

Summary of organization's primary programs and services: In 2009, WWG launched as a state-wide chapter of Wholesome Wave National's Double Value Coupon Program to double Federal Nutrition Assistance (FNA; i.e., SNAP, WIC) benefits at Georgia farmers markets through its Georgia Fresh for Less program. WWG has grown from three partner farmers markets in 2009 to a network of 59 markets and farms today.

WWG launched the Southeast's first Fruit and Vegetable Prescription Program (now known as Georgia Food for Health) in 2015, connecting low income families with chronic illness to health care providers and nutrition and culinary education. Since 2009, WWG has provided over \$2.5 million in healthy food to Georgia's FNA recipients and in revenue to local farmers.

Intern's title: Program Intern

Number of interns requested: 2

Internship project/job description:

Reporting to one of our program managers, the intern(s) will rotate through a number of tasks to get a feel for the varied components involved in supporting the operations of a small non-profit organization. Responsibilities include, but are not limited to:

- Assisting with outreach related to the Georgia Fresh for Less (GF4L) program and conducting SNAP enrollments at partner farmers markets, events, or community organizations.
- Providing necessary technical assistance and resources to partner farmers markets and farms participating in the GF4L program.
- Research new partners and strategies to grow the Georgia Fresh for Less program through the state.
- Other programmatic support duties as needed

Qualifications:

- Organized, professional student who is able to multitask and juggle several tasks at once without sacrificing quality of work
- Experience with program management and data entry preferred
- Excellent administrative skills including strong knowledge and experience with developing and maintaining spreadsheets, collaborative Google Drive documents, and Microsoft Office (specifically Excel)
- Community minded and passionate about sustainable food and low-income populations, experience working with low-income populations and/or food access preferred
- Excellent, clear, and concise communicator in both verbal and written communications
- Available to travel around the metro Atlanta area when needed (has access to a car and is comfortable driving long distances)
- Some availability on nights and weekends to visit partner farmers markets and farms

Are there other requirements for this position (security check, drug screen, immunizations, etc.)? If yes, please note them here:

N/A

Will the internship require that the student have a car?

Yes

Is placement site accessible by public transit or other transportation options?

Yes