Organization Name: Alliance Theatre

Address: 1280 Peachtree Street NE / Atlanta, GA, 30309

Phone: 404-733-4692
Fax: 404-733-4625
Website: www.alliancetheatre.org

Internship Supervisor: Celise Kalke

Supervisor’s contact information including e-mail: Celise.kalke@woodruffcenter.org

Organization’s Mission Statement: Atlanta’s national theater, expanding hearts and minds, on stage and off.

Summary of organization’s primary programs and services:
- 12 professionally produced theatrical productions a season.
- At least 2 world premieres, although usually many more.
- Productions for youth and families starting with audiences 18 months old through high school.
- Two new work programs: The Alliance/Kendeda National Graduate Playwright Competition working with recent MFA playwrights from around the country; and the Reiser Atlanta Artists Lab developing work from teams of artists who reside in Atlanta.

Intern’s title: Literary Intern

Number of interns requested by this organization? 1

Internship project/job description: Assist the Director of New Projects in researching the 1617 season, creating research binders for each show and beginning visual research for actors and dramaturgy packets. A great opportunity to do applied research over a wide range of topics. Sitting in on engagement planning meetings. Assist with the producing of development readings and workshops. Be part of the Artistic and Engagement team at the Alliance Theatre. Work on office demeanor and skills in a relaxed professional and artist environment. Observe planning for a reading series in New York City. Will also work closely with recent Emory graduate Emily Kleypas, Artistic Support Associate.
**Qualifications:** Great research and writing skills. Ability to read and analyze plays. Some familiarity with American new playwrights and their work. Word processing, typing, and excel (a plus).

Are there other requirements for this position (security check, drug screen, immunizations, etc.)? If yes, please note them here: No.

Will the internship require that the student have a car? No – the Woodruff arts center is MARTA accessible. The Alliance will reimburse either parking OR a MARTA card.

Is placement site accessible by public transit or other transportation options? Yes.