Organization Name: YWCA of Greater Atlanta

Address: 957 North Highland Ave NE Atlanta, GA 30306, Atlanta, GA 30306

Phone: 404-892-3476
Fax: 404-249-8540
Website: www.ywcaatlanta.org

Internship Supervisor: Roxanne Francis

Supervisor’s contact information including e-mail:
404-835-1633
roxanne.francis@ywcaatlanta.org

Organization’s Mission Statement: We are dedicated to eliminating racism, empowering women, and promoting peace, justice, freedom and dignity for all.

Summary of organization’s primary programs and services: As a local chapter of this national organization, the YWCA of Greater Atlanta has been a voice for change for women and families in Georgia since its founding at Spelman College in 1902. Our organization’s foundation is built upon a history of mobilizing diverse groups of women leaders to identify community problems and advocating for solutions in Atlanta. To effect long-term change, the YWCA addresses the needs of women and girls at multiple levels, providing direct services and programs in tandem with awareness raising and public policy advocacy. By focusing on advocacy and social justice, education and economic empowerment, and health and safety, we work to improve the lives of women and their families and create safer, healthier, more equitable communities in Georgia.

Intern’s title: Program Coordinator

Number of interns requested by this organization? 1

Internship project/job description: Program Coordinator

- Assist to develop partnerships with colleges and universities in the Atlanta region for TGI Tech participants
- Initiate and maintain contact with local colleges and high schools interested in volunteer partnerships;
• Recruit Corporate and Academic professionals to serve as TGI Tech advisors to explore the dynamics and structure of a STEAM program for middle and high school female students ages 11-18
• Proactively investigate and develop new partnerships based on our ability to meet commitments, gain competitive advantage, and increase our impact in the community.
• The position requires the ability to set priorities, have excellent organizational skills, work independently toward goals, problem solve, have excellent written and verbal communication skills, and function as a team member.
• Computer proficiency in Microsoft Suite (Word, Excel, Word)

Are there other requirements for this position (security check, drug screen, immunizations, etc.)? If yes, please note them here: Completion of a background check, a YWCA application, and a confidentiality agreement.

Will the internship require that the student have a car? No. It would be also beneficial to attend some of the offsite program meetings and activities.

Is placement site accessible by public transit or other transportation options? Accessible by Marta – MARTA-Take the Noble 16 bus from downtown Five Points station (Bus is located in front of the Underground on Peachtree Street outside of the station) to 957 N. Highland Avenue, Atlanta, GA  30306