

Servant Leadership Summer Internship Placement Site-Job Description Information Sheet

Organization Name: Refugee Family Services

Address:

5561-H Memorial Drive Stone Mountain 30083

Mailing Address (if different):

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Fax: 404-299-6218

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Web site: www.refugeefamilyservices.org

Internship Supervisor/Contact: Laura Rulon, Youth Program Coordinator

Organization's Mission Statement: The mission of Refugee Family Services is to support the efforts of refugee and immigrant women and children to achieve self-sufficiency in the United States by providing education and economic opportunity.

Summary of organization's primary programs and services:

Refugee Youth Program: Refugee Family Services is a non-profit refugee aid agency that works with refugee families from around the world who have had to flee their country due to persecution for reasons of race, religion, nationality, membership of a particular social group, or political opinion. As a core component of this agency, RFS' Youth Programs strive to support the children of these families as they attempt to make the transition to American life.



Our youth program serves refugee youth from over 12 nations and includes academic, emotional, and social support to help refugee children access the positive parts of American culture and maintain a strong relationship with their own cultural heritage. Our activities include afterschool programs, one-to-one evening English tutoring, summer camps, health & safety skills, community service, conflict resolution, sports & recreation, art and environmental education. Volunteers assist in all facets of the youth program and all of our services are free.

Intern's title: Summer Camp Counselor

Internship project/job description:

Tasks and Activities:

1. Collaborate with other staff in responsibly managing a class of ~13 refugee students with 1-2 assistants.
2. Prepare and facilitate curriculum for your class (including but not limited to English, Science, Math, Social Studies, Art, Music, and Outdoor Education- (training/assistance provided)
3. Be a role model and leader for the children by exemplifying behavior of tolerance and respect.
4. Observe and enforce safety rules on and off site at all times.
5. Accompany students to fieldtrips and promote safety & positive behavior.
6. Always maintain a high standard of behavior for students.
7. Ensure physical safety of students by providing consistent supervision.
8. Help plan and conduct an end-of-summer celebration to showcase the children's summer learning and talents in your class.
9. Write short monthly newsletter articles about things happening with your class.

Skills and Qualifications Desired:

1. Experience working with, leading and directing children ages 5-18, preferably in group or school setting.
2. Creativity, flexibility, initiative and patience
3. Leadership and organizational skills
4. Excellent written and oral communication skills
5. Knowledge or interest in refugees and immigrants
6. Self motivated, and able to work as a positive member of a team
7. Ability to work well with minimal daily supervision
8. Lots of energy!

Preferred work days/hours: Mon-Thursday 9-3:30pm

Will the internship require that the student have a car? No.

Is placement site accessible by public transit or other transportation options?

We are located on the MARTA bus line.