

**Servant Leadership Summer Internship Placement Site
Job Description Information Sheet
Summer 2025**

Organization Name: International Rescue Committee Atlanta

Address: 2305 Parklake Dr NE, Atlanta, GA 30345

Phone: (404)-292-7731

Web site: <https://www.rescue.org/united-states/atlanta-ga>

Internship Supervisor: Rudin Mucaj

Supervisor's contact information including e-mail.

Email: rudin.mucaj@rescue.org

Phone: (470) 576-2006

Organization's Mission Statement: The mission of the IRC is to help people whose lives and livelihoods are shattered by conflict and disaster, including the climate crisis, to survive, recover and gain control over their future.

Summary of organization's primary programs and services:

The IRC offers the following programs across our US offices:

- Resettlement
- Economic empowerment
- Health, safety & wellbeing
- New Roots: Food security & agriculture
- Immigration & citizenship
- Youth services
- Anti-trafficking
- META: M&E
- Research, analysis, and learning (RAL)

Intern's title: Youth Futures Summer Program Intern

Number of interns requested: 1 – 2

Internship project/job description:

The IRC’s Youth Futures Program addresses the specific social and academic needs of refugee and asylee youth at Clarkston High School through an after-school program and summer camp. Centered on both academic support and social-emotional learning, the after-school program assists students with their daily homework and school projects, fostering not only academic excellence but also nurturing essential social and emotional skills.

The Youth Futures Summer Programs for middle school and high school refugee and immigrant youth is held 3 days per week, 6 hours per day, in person. The Summer Program Intern will support staff with program delivery. The intern will help with logistics for activities, field trips, workshops, and engage with students to provide an enriching and supportive academic and social environment for them. The intern will also provide other program and general administrative support as needed, such as documentation and file maintenance, among others.

Qualifications:

- Excellent communication and writing skills.
- Organizational skills with attention to detail.
- Ability to work independently as well as within a team, and take initiative in a fast-paced environment.
- An interest in international and refugee issues.
- Commitment to upholding ethical standards and confidentiality in all interactions.
- Creativity and initiative to follow through on projects.
- Strong desire to help people, and enthusiasm and sensitivity for working in a multi-cultural setting.
- Experience working with youth and/or young adults is preferred.
- Familiarity with educational support and systems is preferred.

Other requirements, if any, for this position (security check, drug screen, immunizations, etc.)? Background Check

Will the internship require that the student have a car? No

Is placement site accessible by public transit or other transportation options? Yes