

**Servant Leadership Summer Internship Placement Site
Job Description Information Sheet
Summer 2022**

Organization Name: The Alliance Theatre

Address: 1280 Peachtree St. NE

Phone: 614 733 4376

Web site: www.alliancetheatre.org

Internship Supervisor: Amanda Watkins, Producer

Supervisor's contact information including e-mail. 404-733-4692
Amanda.watkins@alliancetheatre.org

Organization's Mission Statement: "Atlanta's national theater, expanding hearts and minds on stage and off."

Summary of organization's primary programs and services:

The Alliance offers 12 world class productions each season. Four are produced on our brand-new Coca Cola Stage, four are produced in the underground Hertz, and four are part of our family series which includes productions for ages 0 – 3 years old. We also host the annual Reiser Lab competition which provides funding and resources to teams of local Atlanta artists. In addition, we have the Kendeda National Playwriting competition which produces one new play submitted by a MFA playwriting recipient a year. Finally, we have a robust education department that provides acting classes for all ages, training for teachers, workshops in communication for corporations, and a host of other programming that supports our mission.

Intern's title: Literary Intern

Number of interns requested: 1

Internship project/job description (please include a virtual/socially distanced option if possible):

This intern will work with Associate Producer Amanda Watkins and Public Engagement Manager Margarita Kompelmakher in all aspects of literary work and public dramaturgy. This can include, but is not limited to:

- Script reading and script reports with eye toward diverse and inclusive storytelling
- Dramaturgical research
- Research for public-facing dramaturgical materials such as Encore Playbill, lobby boards, and web materials for 2022-2023 season
- Script scanning, printing, and editing
- Organization, categorization, and filing

Virtual will most likely be the format this summer as office will be remote

Qualifications:

- Detail oriented
- Organized
- Flexible
- Strong communication skills
- Excellent comprehensive reading and analysis skills
- Strong writer
- BIPOC students are encouraged to apply

Are there other requirements for this position (security check, drug screen, immunizations, etc.)? If yes, please note them here:

Will the internship require that the student have a car? No

Is placement site accessible by public transit or other transportation options?
Yes