Organization Name:  Environmental Education Alliance (EEA)

Address:  mailing address: PO Box 801066 Acworth, GA 30101
Intern workplace: remote except for meetings, site visits,
Weekly meetings in June: 1269 Barclay Cir, Marietta
Weekly meetings in July: location to be determined by mutual convenience

Phone:  678-485-1005

Web site:  https://www.eealliance.org

Internship Supervisor:  Karan Wood, Executive Director

Supervisor’s contact information including e-mail.  KWood@eealliance.org

Organization’s Mission Statement:
The Environmental Education Alliance (EEA) is a coalition of organizations and educators who envision a world where people and nature thrive. Since 1992, EEA has been working toward the day when every child grows up connected to nature, every person is environmentally-literate, and every community is motivated and empowered to protect the earth and its inhabitants.

Summary of organization’s primary programs and services:
EEA is a statewide organization that strengthens and supports the field of environmental education and outdoor learning; promotes research-informed best practices; advances diversity and inclusion; convenes practitioners to foster a culture of collaboration; and advances excellence by providing tools, resources, models, professional development, and certification.

Intern’s title:  CoOL Intern
(EEA = EEA’s Council of Outdoor Learning)

Number of interns requested:  1

Internship project/job description (please include a virtual/socially distanced option if possible):
- Learn about and contribute to all aspects of EEA’s operations - especially the Council of Outdoor Learning
- Complete one or more special projects for which the intern is largely responsible from start to finish. Some examples include:
- Organize and implement a component of a symposium on outdoor learning
- Conduct community engagement sessions or focus groups to seek input on best practices in outdoor learning, and analyze results
- Reframe a traditional environmental education lesson to be more culturally-responsive, inclusive, equitable and accurate
- Code interactive data analysis functions, such as this water quality calculator or this streamside habitat quality calculator, both made by a previous Emory intern
- Create a digital badge system for EEA’s online short courses for educators
- Convert in-person teacher workshop modules to virtual equivalents in Canvas
- Design the framework for a student-directed outdoor learning project such as this pollinator habitat planner, made by a previous Emory intern
- Make a film about the value of outdoor learning

Qualifications:
- Initiative and ability to work independently
- Reliability, resourcefulness, and problem-solving skills
- Research skills; critical thinking in evaluation of sources and biases
- Accuracy and attention to detail
- Tolerance for routine tasks, as necessary
- Clear and effective oral and written communication
- Adaptability and flexibility in responding to changes in conditions
- Background in field of environmental science, education, environmental education, environmental stewardship, environmental justice, participatory (citizen) science, or ecosystem restoration would be beneficial
- Interest in non-profit management
- Organizational skills and event planning
- Ability to use project management software such as ClickIt
- Graphics and visual arts experience using apps such as Canva to create products such as infographics, event fliers and Facebook posts
- Experience using drag and drop software to create web pages and online courses would be an advantage (Weebly, Word Press, Canvas and Badgr platforms)
- Experience filming and short videos, creating edpuzzles, etc. would be an advantage

Are there other requirements for this position (security check, drug screen, vaccinations, etc.)? If yes, please note them here:
Prefer that intern is vaccinated and willing to mask during meetings

Will the internship require that the student have a car?
No. Internship will be largely remote with regular or occasional in-person or meetings and on-site work related to planning and hosting an indoor / outdoor event at end of June in Marietta

Is placement site accessible by public transit or other transportation options?
Internship will be largely remote
Bus route for occasional June meeting and one-day event in late June
MARTA Arts Center Station ➔ Marietta Transfer Station
Cobb Linc Bus 10 to Cobb Pkwy + Spinks Dr ➔ 3 min walk to Life University