

**Servant Leadership Summer Internship Placement Site
Job Description Information Sheet
Summer 2025**

Organization Name: New American Pathways

Address: 2300 Henderson Mill Road Suite 200 Atlanta 30345

Phone: 470-620-5158

Web site: newamericanpathways.org

Internship Supervisor: Safia Jama

Supervisor's contact information including e-mail.
sjama@newamericanpathways.org

Organization's Mission Statement: Helping Refugees and Georgia Thrive

Summary of organization's primary programs and services:

New American Pathways is a local 501(c)3 nonprofit that helps refugees from the moment of arrival in Georgia through their journey to citizenship. Our specially designed programs provide proven pathways for refugees and other immigrants to realize their full potential and dreams as they build new lives. Our comprehensive model is unique. We begin with resettlement services and offer steady guidance and advocacy for each family as they pursue jobs, education, cultural integration, individual and female empowerment, and whatever each person needs on their pathway to succeed. By matching peoples' unique assets with opportunities in the community, we ensure that each new American we serve can succeed, strengthen the American workforce, and help Georgia thrive.

Intern's title: Resettlement Intern

Number of interns requested: 2

Internship project/job description:

- Visits refugee families to assess their needs and progress toward self-sufficiency by introducing general American cultural concepts through explanation and example:
 - Provides assistance with community orientation and home management
 - Instructs clients with social adjustment activities (public transit/shopping/budgeting/etc.)
- Assist in conducting public transportation orientation (MARTA) for newly arrived refugees

- Completes case file documentation
- Attends meetings with outside stakeholders along with New American Pathways staff members
- Assists clients in scheduling and attending appointments with New American Pathways staff members
- Assists in grocery shopping for clients

Qualifications:

- Communication skills that include the ability to converse with people of various backgrounds and cultures; the ability to speak patiently and respectfully, remembering that many clients have limited knowledge of English language.
- Ability to pay careful attention to detail in applications.
- Strong organization skills; the ability to multitask and maintain focus in a fast-paced environment
- Willingness to gain understanding of basic refugee experience; sensitive to the refugees' histories
- Bilingual skills are a plus, but not required

Are there other requirements for this position (security check, drug screen, immunizations, etc.)? If yes, please note them here:

Background check is required

Will the internship require that the student have a car?

A car is not required.

Is placement site accessible by public transit or other transportation options?

Yes