

**Servant Leadership Summer Internship Placement Site
Job Description Information Sheet
Summer 2023**

Organization Name:

Second Helpings Atlanta

Address: 970 Jefferson St NW Atlanta, GA 30318

Phone: 678-894-9761

Web site: <https://secondhelpingsatlanta.org/>

Internship Supervisor: Hugh Gruebmeier and Juliet Eden

Supervisor's contact information including e-mail.

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Organization's Mission Statement:

Second Helpings Atlanta is a nonprofit food rescue organization whose mission is to reduce hunger and food waste in the Metro Atlanta area by rescuing surplus food and distributing it to those in need.

Summary of organization's primary programs and services:

The cornerstone of SHA's work is our **Food Rescue Network**. Staff and volunteers are on the road seven days a week to move surplus food where it's needed. We rescue fresh, surplus food from donors, and we deliver it to our partner agencies – nonprofits with feeding programs such as food pantries, after-school programs, and residential facilities.

Addressing hunger has a logistics solution. The supply is there: the EPA estimates that 80 billion pounds of food is wasted in the US each year. That is 30-40 percent of the entire US food supply (USDA) and equates to 219 pounds of waste per person (EPA). The challenge is moving the surplus to the need, and this is where SHA's model is vital.

Our Food Rescue Network has three components:

- Food donors, including grocery stores, big box retailers, restaurants, stadiums, corporate kitchens, distribution centers, and more
- Volunteer and staff drivers who collect the donated food
- Partner agencies, other 501(c)3 organizations who have compatible feeding programs and distribute the food we rescue according to their clients' needs

Volunteers drive food rescue routes for us to pick up smaller volumes of food, anywhere from 25-500 pounds. We run an average of 160 routes each week, operating Sunday through Saturday.

Our **Full Plate Project** is our complete meal program. Some meals are fully cooked and others provide an opportunity for meal preparation. We have a dedicated partnership with HelloFresh, the international meal kit company, called Meals with Meaning, where we pack and distribute 2,000 high-quality meal kits every week. Each kit contains four servings of food, providing 8,000 meals. We add a bag of fresh fruit, and we often have surplus bottles of water and will include those as well.

Intern's title: Education and Programs Intern

Number of interns requested: 1

Internship project/job description (please include a virtual/socially distanced option if possible):

Education and Programs Intern

Second Helpings Atlanta (SHA) is a nonprofit food rescue organization whose mission is to reduce hunger and food waste in Metro Atlanta by rescuing surplus food and distributing it to those in need.

The mainstay of our food rescue operation is the 90 Minute Model. SHA Volunteer drivers, using their personal vehicles, complete Food Rescue Routes where they drive to a Food Donor's location, pick up nutritious surplus food, transport and deliver it to a Partner Agency, and return home or to their place of work in 90 minutes or less. All food is donated free of charge, enabling participating Partner Agencies to redirect funds budgeted to purchase groceries to providing additional core services and make a bigger impact in the community without having to raise more funds.

Our Full Plate Project (FPP) focuses on providing complete and nutritionally dense meals for families. Our largest program within FPP is a weekly meal kit packing program, Meals with Meaning. Meals with Meaning is a collaborative effort between Second Helpings Atlanta, HelloFresh, and Pratt Industries where HelloFresh designs family-friendly recipe kits that are packed by SHA volunteers and distributed across the city to families the same afternoon. Every Wednesday at our warehouse, SHA volunteers pack 2,000 ready-to-make recipe meals kits that allow 8,000 meals to be on dinner tables that evening.

The 2023 Emory summer intern will work to support our 90 Minute Model and Full Plate Project as well as our summer youth program, Youth Rescuers. SHA's Youth Rescuers program engages 25+ high school students on the issues of food waste and food

insecurity through educational programming and volunteer service. Youth Rescuers attend educational sessions and participate in hands-on learning through volunteering on Food Rescue Routes and/or at Meals with Meaning meal kit packing. Serving as a key member of the program team, the intern will gain an overview of SHA's work by attending staff meetings, participating in volunteer activities, and working side by side with the SHA staff to complete deliverables and run programming.

Qualifications:

- Working knowledge in G-Suite and Microsoft Office (including Powerpoint, Excel, Word) applications; experience with Canva / digital design is a plus.
- Interest in Sustainability and Hunger
- Personal Computer

Please note that this is a hybrid position, but it will require time in our warehouse, on food rescue routes, and in our office. The exact schedule will be determined before the internship begins.

Are there other requirements for this position (security check, drug screen, immunizations, etc.)? If yes, please note them here: Proof of Covid Vaccination (First and Second Dose).

Will the internship require that the student have a car? Yes

Is the placement site accessible by public transit or other transportation options? It is possible to access our office and warehouse using MARTA, but a car will be necessary for food rescue